ANNEX 14 - Frontex sanitary requirements for TRAINING INSTITUTIONS related to COVID-19 health protection measures

IMPORTANT

- These requirements are supplemental to and do not replace any applicable local government sanitary requirements;
- These requirements are to be observed in case the COVID-19 pandemic is still in an active phase in the training institution’s location at the time Frontex staff is being trained there.

1. Contingency planning prepared by the Training Center including:
   - Administrative and logistic arrangements in place to prevent and respond to COVID-19 incidents;
   - Local health services provision, contacts and access to these services;
   - Medical plan to handle COVID-19 positive cases, including their transportation;
   - COVID-19 isolation accommodation planning;
   - Food distribution planning for isolated COVID-19 cases.

2. COVID-19 Testing
   - Perform COVID-19 arrival tests for Frontex training community (consisting of Frontex cadets, trainers, and Frontex supporting staff in the school);
   - Regular testing for Frontex training community with a frequency adjusted to the evolution of the pandemic in the school area;
   - Perform tests on Frontex training community individuals presenting symptoms of infection during the training.

3. Rules on school premises logistics:
   - Preferred lodging consisting in single occupancy room with en suite bathroom;
   - Separate entrance/exit for visitors and entrance/exit for Frontex staff (if technically possible);
   - Separate use of elevators/staircases for visitors and Frontex staff (if applicable and possible);
   - Sanitizing devices present in all semi-public areas;
   - Disinfection of common use areas to be done on a daily basis;
   - Deep disinfection of rooms, classrooms, and common areas after a COVID outbreak is required;
   - Distribution of one protective FFP2 face masks per individual/day;
• Temperature measuring equipment to be installed at the entrance of the lodging and at the entrance of the classrooms’ area, if possible;

4. **Canteen rules**
   
   • Frontex cadets shall be separated from the national cadets when using the canteen;
   
   • The separation in the use of the canteen could be done on the time of use, in this case a disinfection of the tables shall be conducted between users;
   
   • Cadets shall have assigned a fixed seat in the canteen, respecting social distancing with other cadets in the same table;
   
   • In case of COVID outbreak, a system of food distribution shall be introduced for the cadets in isolation;
   
   • Buffet coffee and lunch breaks should be replaced by breakfast/lunch/dinner boxes distributed to each of the learners;
   
   • Coffee cookies/snacks to be replaced by single-packed snacks.

5. **Rules for classrooms:**
   
   • Seats in each classroom should have a separation of 1.5 meters, the highest number of learners shall be limited to 20;
   
   • Regular disinfection of classrooms is required (before each class starts);
   
   • Only one group of learners should use any specific classroom each day;
   
   • Ensure airing of the classrooms obligatorily during the breaks (if technically possible);
   
   • In case of a bus transfer to a training facility, the maximum number of learners allowed on a bus should correspond to half of the bus capacity - Bus owners should be requested to disinfect buses before each use;
   
   • Sufficient supplies and materials, including tissues, hand sanitizers and facemasks should be available in each classroom;
   
   • Bottled water shall be made available to the learners in the classrooms;
   
   • Posters with “safety rules” should be placed in each of the classrooms, including reminders about cough etiquette, regular handwashing, social distancing etc.